

On the 25th May 2018 new laws came into force governing the use of personal information.

As Stroud Deanery only uses personal data to share direct information about Deanery meetings and events, this comes under 'Legitimate Interest and Legal compliance' under the new laws, and as such no specific consent form is required.

### **Your personal data – what is it?**

Personal data relates to a living individual who can be identified from that data.

### **Who are we?**

The Stroud Deanery in the Diocese of Gloucester is the data controller (contact details below). This means it decides how your personal data is processed and for what purposes. This is not a legal entity in its own right but a governance division within the legal structures of the Church of England.

### **How do we process your personal data?**

Stroud Deanery complies with its obligations under the "GDPR" by keeping personal data up to date; by storing and destroying it securely; by not collecting or retaining excessive amounts of data; by protecting personal data from loss, misuse, unauthorised access and disclosure. The information is stored only on the desktop computer in The Church Office, The Shambles, Stroud.

### **Sharing your personal data**

Your personal data will be treated as strictly confidential. It will only be shared with third parties where it is necessary for the performance of our tasks, where you first give me your prior consent, or in respect of a church legal/statutory obligation. It is likely that I will need to share your data with some of the following (but only where necessary):

- Other clergy or lay persons nominated or licensed by the bishops of the diocese to support the mission of the Church in our parish. For example, our clergy are supported by our area dean and archdeacon, who may provide confidential mentoring and pastoral support. Assistant or temporary ministers, including curates, deacons, licensed lay ministers, commissioned lay ministers or persons with Bishop's Permissions may participate in our mission in support of our regular clergy.
- On occasion, other churches with which we are carrying out joint events or activities.
- External statutory bodies (police, social care etc) where this is legally required.

### **The specific personal details that we hold for individuals:**

Name, address, telephone number and Email address and Parish Officer post where appropriate

Data information is held for the following groups within the Deanery:

Chapter Clergy, Retired Clergy, Churchwardens  
Parish Treasurer, PCC Secretaries, Deanery Synod members  
Readers, Parish Magazine Editors, Deanery Standing Committee

Information is circulated as necessary to individuals or groups in the course of carrying out legitimate Deanery activities, including:

Agendas and accompanying papers and Meeting Minutes for Deanery Synod

Newsletters, Notices, Service information and Deanery events

Life Vision updates

Parish Share

Visitation Services

Deanery Synod Elections

Diocesan Synod Elections

Licensing/Commissioning Services

General information from the Area Dean

If you would like to withdraw from receiving information from the Deanery Office at any time, or have any concerns about your data, please contact the Deanery Administrator

Mrs Sally Withers

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